

Measures for protection against the coronavirus

According to the guidelines of the Federal Office of Public Health (FOPH), as of 20 December 2021

These measures are intended to safeguard the health of our visitors and employees. The situation is being monitored constantly, and these measures will be adapted accordingly, if and when needed.

The *Swiss Federal Ordinance on Measures during the Special Situation to combat the COVID-19 Epidemic* is currently in force.

1. Mandatory COVID Certificates / 2G rule

- Access to the interior of museums is only possible for vaccinated and recovered people and only upon presenting a COVID Certificate together with an official ID. Those wishing to visit a museum must present their COVID Certificate when arriving at the museum which will be checked whether the visitor is vaccinated or recovered. COVID Certificates are mandatory for those aged 16 and over.
- The federal government has not instituted mandatory COVID Certificates at places of work and training. Employees of an institution where COVID Certificates are mandatory (such as museums) do not themselves need a Certificate.
- The following applies to school groups: For school visits made during museum opening hours, students aged 16 and over must present a Certificate, as must teaching staff and accompanying persons. Schoolchildren younger than 16 are exempt from the Certificate requirements. The mask-wearing rules of the school in question also apply.

2. Compulsory masks

- Masks must be worn by everyone aged 12 or over in publicly accessible interior spaces.
- Employees working in the Museum areas must wear masks; those working in the offices must wear a mask as soon as more than one person is in a room.

3. Hand hygiene

- Disinfectant is available at the entrance to the Museum, at the ticket office and at the cloakrooms.
- Soap, disposable paper towels and disinfectant are provided in the toilets.
- Payment should preferably be cashless. If it is not possible to pay by card, the exact amount may be placed in the repository provided for this purpose.

4. Social distancing

- Everyone must keep a distance of 1.5 metres from each other.
- There is a plexiglass screen at the ticket office between the visitors and the reception personnel. Markings on the floor of the waiting area at reception designate the required distance between people.
- There are no more limits on the number of visitors permitted. The Museum may work to its full capacity.
- The spiral staircases between the floors may be used by only one person in one direction at any time, in order to ensure the necessary minimum distance between people. The person ascending has right of way.
- Employees' workspaces in the offices on the 1st and 2nd upper floors have been organised so as to keep a distance of 1.5 metres between them. People working in the offices must wear a mask as soon as more than one person is in an office.

5. Cleaning

- Surfaces that are often touched are disinfected by personnel on a daily basis: lift buttons, door handles, staircase railings, office materials, telephones, computer keyboards and payment machines.
- Employees in the offices of the 1st and 2nd upper floors who use the office entrance on the 1st floor must wash and disinfect their hands for protection purposes upon entering, or should disinfect their hands already before entering.
- Office spaces are aired regularly in order to ensure appropriate ventilation.

6. Compulsory home office

- Based on the recommendation, an obligation to work from home will be introduced immediately. If it is necessary to work on site, a mask is still required in the rooms in which more than one person is staying.

7. People with COVID-19 at the workplace

- Sick people must remain at home and are urged to act according to the instructions issued by the Federal Office of Public Health.
- People with mild symptoms of COVID-19 or who suspect having been infected must get tested, inform their line manager immediately and inform them of the employees with whom they were in contact. The line manager will inform the Head of Administration immediately. The Head of Administration in turn will consult with the Director and upon

receipt of a positive test result will also inform the team (permanent employees) and the people with whom the infected employee was in contact. If the infected person is a gallery attendant or works at reception, a replacement will be sought straightaway. The person affected may not communicate individually with the team.

Those without symptoms who had contact with the infected person must decide for themselves whether to get tested or not.

8. Information

- The personnel will be informed regularly:
 - About all measures that the Kunsthaus Zug has introduced. This is in order for personnel to implement these measures, and to ensure that the public also adheres to them.
 - About the code of conduct as determined by the FOPH: Washing one's hands with soap or cleaning them with disinfectant (especially after arriving at one's workplace, after contact with the public and after breaktimes); one must sneeze or cough into a handkerchief or one's elbow, and throw away used handkerchiefs.
- The public will be informed:
 - In advance (via the Internet) and on-site about the measures undertaken and about expected modes of behaviour.
 - That the supervisory staff is authorised to intervene in cases of hazardous behaviour.
- The official communications of the FOPH are displayed in the reception area, the cloakroom and the toilets.

9. Art communication

- There are no more restrictions on the number of visitors allowed at art communication events. The Museum may work at full capacity.

KUNSTHAUS ZUG



Dr Matthias Haldemann
Director



Bettina Buser
Head of Administration